



# MEDICAL EMERGENCY PROCEDURES

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Operators of the HIDDEN VALLEY INTERNATIONAL DRAGSTRIP

## ACCIDENT INVOLVING A RACE VEHICLE

### 1. PURPOSE

To provide Staff, Support Services and Member's (both Drivers and Riders and associates of the same) of Hidden Valley Drag Racing Association Inc. (HVDRA) with instructions for securing an effective response in the event of a Medical emergency.

### 2. POLICY

It is the Policy of Hidden Valley Drag Racing Association Inc. to provide a set standard of Medical Support in the event of an injury to Participants, Race Teams, Public and Staff alike.

### 3. AUTHORISATION

This Medical Emergency Procedure is authorised by the Committee of Hidden Valley Drag Racing Association, the Northern Territory Work Health Authority and the National governing body for the sport of Drag Racing, ANDRA.

### 4. DEFINITIONS

**ACCIDENT:** Any unintentional or unexpected occurrence which could cause loss or injury to participants, race teams, support groups, member of the public or staff.

**ANDRA:** Australian National Drag Racing Association, the National governing body for the sport of Drag Racing.

## **5. PROCEDURE**

### **5.1 ACTION TO BE TAKEN BY THE MEETING DIRECTOR**

The Meeting Director will maintain overall responsibility for the Facility. In the event of any notifiable accident the Meeting Director will ensure that:

- a) The Police are notified - **PHONE NUMBER (08) 8927 8888** or via the Emergency number of **000**.
- b) Maintain communications at all times with the **ANDRA Steward** at the Track.
- c) If an incident occurs during qualifying (Time Trials) or actual Racing (after 7pm official start) immediately notify officials in the classifying area.
- d) Co-ordinate Track Announcers in the Tower to:
  - \* Issue messages via the Public Address system as directed by the:
    - ^ Meeting Director
    - ^ Senior Tower Official
    - ^ Andra Steward
  - \* Keep Public aware of the situation.
- e) Co-ordinate Control Tower Officials as required.

The Meeting Director shall be in **RADIO CONTACT** at all times during a Race Meeting.

**IN THE EVENT OF AN INCIDENT WHICH MAY RESULT IN A FATALITY, THE MEETING DIRECTOR SHALL CONTACT THE POLICE IMMEDIATELY. THE MEETING DIRECTOR SHALL BE THE ONLY CONTACT PERSON FOR ANY MEDIA COMMENT.**

## **5.2 CONTINUING ACTION TO BE TAKEN BY THE MEETING DIRECTOR**

The Meeting Director is responsible for the maintaining the flow of the Race Meeting within a set schedule.

In the event of a race vehicle accident the Meeting Director shall:

- \* Immediately move to the accident site
- \* Assess the situation
- \* Maintain communications at all times with the Senior Tower Official and advise of any need to provide extra staff to the accident site as required .
- \* Assist the Emergency Services Personnel as and where directed.
- \* At the conclusion of the emergency, direct Track Officials and Support Services to remove any debris and reinstate the Racing surface.

**IN THE EVENT OF AN INCIDENT WHICH MAY RESULT IN A FATALITY, THE MEETING DIRECTOR WILL ENSURE ADEQUATE PHOTOGRAPHIC AND OR MOVIE EVIDENCE OF THE ACCIDENT SCENE AND WRECKAGE IS TAKEN, ALONG WITH REFERENCE MARKS TO BE PAINTED ON THE GROUND AND SURROUNDING FEATURES IN ORDER THAT ACCURATE INVESTIGATIONS CAN BE MADE AT A LATER TIME. THE MEETING DIRECTOR SHALL ALSO ENSURE STORAGE, PRESERVATION AND SECURITY OF ANY WRECKAGE.**

- \* The Meeting Director shall be in **RADIO CONTACT** at all times during a Race Meeting.

### **5.3 ACTION TO BE TAKEN BY THE ANDRA STEWARD**

The ANDRA Steward has the overall responsibility of ensuring that race vehicles and drivers are presented, and that the meetings are organised, in accordance with the prescribed standards of ANDRA.

In the event of a race vehicle incident/accident the ANDRA Steward shall:

- \* Determine from the Meeting Director any requirements for assistance.
- \* Provide Track Officials a Grid Reference, or a Location Point to enable speedy exit/entry of Emergency Vehicles etc.
- \* Nominate an Official to take control of the start line , and an Official for the end of the Track.
- \* Ensure that the remaining Track Officials and or Security Officers maintain crowd control and also await further instructions.
- \* Oversee the reinstatement of the racing surface.

**IN THE EVENT OF AN INCIDENT THE ANDRA STEWARD SHALL NOMINATE A TRACK OFFICIAL TO ASSUME RESPONSIBILITY OF THE START LINE AND ONE FOR THE BREAKING AREA OF THE TRACK. THE ANDRA STEWARD SHALL THEN PROCEED TO THE ACCIDENT SITE TO COMPILE A COMPREHENSIVE PHOTOGRAPHIC AND OR MOVIE EVIDENCE OF THE ENTIRE SCENE AND WRECKAGE PRIOR TO ITS REMOVAL TO A SECURE AREA.**

The **ANDRA Steward** shall be in **RADIO CONTACT** at all times during a Race Meeting.

#### **5.4 ACTION TO BE TAKEN BY THE NT ST. JOHN AMBULANCE SERVICE**

The role of the Northern Territory St. John Ambulance Service is to:

- \* Respond to any incident within the Hidden Valley International Drag Strip confines including:
  - a) Response to major incident as a result of a race vehicle accident
  - b) Response to minor incidents.
  - c) Triage and control of injured person/s.
  - d) Transportation of injured person/s.
  - e) Assess and then request further medical back up should this be deemed necessary by the Officers in attendance.
  - f) Maintain an Ambulance and Crew on site for a period not less than thirty (30) minutes after the completion of the last race.

The Senior Ambulance Officer on duty shall maintain the status of OFFICER IN CHARGE of the accident site/s until that person deems the site/s safe, at which time the Meeting Director will assume control. The Officer in Charge will at all times liaise with the Meeting Director.

Any extra on site resource requirements shall be communicated in the second instance (first being Officer's in Charge's communications with their Ambulance Headquarters) to the Meeting Director: ie, A Paramedic requirement etc.

The remaining St. John Ambulance Personnel shall maintain a mobile foot patrol for the entire duration of the Meeting, excluding those who are stationed with the Ambulance Vehicle.

#### **5.4 CONTINUED: RESOURCES**

For all Drag Racing Meetings held at Hidden Valley International Race Track, St. John Ambulance Service will provide:

- \* Ambulance Vehicle
- \* Ambulance Officers, either Volunteer Ambulance Officers or fully paid Day Staff Ambulance Officers. One of whom shall be the designated the Officer in Charge.
- \* Designated Officer in charge of the portable radio communications. These radio communications will be provided to and for the meeting by HVDRA.

Back-up Medical support shall be provided by St. John Ambulance. The Officer in Charge shall maintain radio communications at all times during a medical emergency with either the Meeting Director or Senior Tower Official.

#### **ON SITE LOCATION OF AMBULANCE VEHICLE**

For all race meetings the Ambulance shall be located on the left hand side of the Tower, facing outwards and towards the Track. Entrance to the Track for this Vehicle will be either direction on the Return Road which is parallel to the main Track

**5.5 ACTION TO BE TAKEN BY NORTHERN FIRE CONTROL  
FIRE OFFICERS**

The role of the Fire Crews is to provide:

- a) First response to any race vehicle incident.
- b) Ensure initial safety of the incident site.
- c) Maintain safety of incident site whilst the Ambulance Crew assess the patient/s.
- d) Perform any rescue of injured person/s if required in consultation/conjunction with the Ambulance Officer in Charge.
- e) Provide any extra communications if required.
- f) Assist in the clean up of any hazardous substance spillage.
- g) Inform Start Line Official, Senior Tower Official when the end of the Track is clear for racing to continue.

Emergency lighting is to be used in transit to any emergency. Any extra on site resource requirements shall be communicated in the first instance to the Meeting Director.

**RESOURCES**

For all race meetings the Fire Crew shall provide:

- a) One appropriately equipped fire unit vehicle.  
(Another Fire Vehicle will be made available to **NTFC** from **HVDRA**)
- b) Call signs for these two vehicles will be: Fire Crew 1 (situated at start line)  
Fire Crew 2 (situated at the finish line on the Return Road)

All Fire Officers will be appropriately trained staff as deemed by the Northern Territory Fire Department or equivalent.

## **5.6 ACTION TO BE TAKEN BY TRACK OFFICIALS**

During a Medical Emergency all Track Officials shall:

- a) Provide support at the accident site as directed.
- b) Provide control at strategic areas of the facility as directed.
- c) Provide extra on site resources are required.
- d) Assist with the clean-up of an accident site.
- e) Reinstate the racing surface as directed.
- f) Conduct any other duties as determined by the Meeting Director, ANDRA Steward or Senior Tower Official.

## **5.7 ACTION TO BE TAKEN BY SECURITY OFFICERS**

In the event of a race vehicle accident the Security Officers shall:

- a) Perform crowd control as directed from either the Meeting Director ANDRA Steward or the Senior Tower Official.
- b) Assist in preventing public access onto the starting area threshold at the start line of the track.

## **6. GENERAL**

### **6.1 EMERGENCY ROAD MARKINGS**

The dedicated emergency entry/exit route shall be marked with appropriate signage, where possible in the centre of the roadway with markers of some description. All HVDRA members, and all Service personnel will be made aware of all entry/exit routes in and around the race track and surrounding areas.

### **6.2 TRAINING**

It has been the responsibility of HVDRA to produce and implement these procedures. HVDRA will ensure all Track Officials are fully briefed and that all officials will have a copy of the same. An Officials School will be held, at the beginning of each year of Drag Racing as this is deemed appropriate as the correct forum for such a document. Likewise all Service Companies assisting HVDRA will be issued with the same Document for dissemination onto their respective members.

It has been decided that in keeping with this initiative ALL HVDRA members (Riders and Drivers will be issued with a personal copy prior to the new years racing calendar.

### **6.3 REVIEW**

This plan shall be reviewed and updated if necessary every 12 months. Its effectiveness shall be reviewed after any accident requiring Medical support.

### **6.4 CONTACT TELEPHONE NUMBERS**

*	<b>EMERGENCY</b>	<b>000</b>
*	<b>ST. JOHN AMBULANCE</b>	<b>8927 9111</b>
*	<b>POLICE - BERRIMAH</b>	<b>8927 8888</b>
*	<b>FIRE DEPARTMENT</b>	<b>8946 4122</b>

### **7.0 ANNEXURES**

- \* Distribution List
- \* Andra Procedure

**HIDDEN VALLEY DRAG RACING ASSOCIATION  
INC.**

**MEDICAL EMERGENCY**

**PROCEDURES**

**FOR**

**DRAG RACING AT**

**HIDDEN VALLEY INTERNATIONAL DRAG STRIP**

**REVISED VERSION NUMBER 3**

**DATED: JANUARY, 2001**